

## **Trent University Faculty Association**

### **Application for Donation, Sponsorship, or Assistance 2016-17**

#### **General Requirements**

TUFA contributions in support of specific events, activities, and organizations will be based on four general conditions this year:

1. The dollar amount that TUFA is able to provide successful applicants is guided by the Association's "Policy on Community and Social Justice Contributions."
2. For the current fiscal year (July 1, 2016 through June 30, 2017), applications in support of local cultural, intellectual, educative, community service, humanitarian, and/or social justice events and initiatives will be preferred. "Local" will be understood to refer to Peterborough, Oshawa, and both cities' environs.
3. Requests for donations or sponsorships will not be accepted from individuals, for-profit organizations, labour organizations,\* political parties, or faith groups.
4. Applications will be accepted throughout the year, and the Committee tasked with making recommendations under the Policy on Community and Social Justice Contributions will consider applications on their merits as they are received.

*\* Trade unions and other labour organizations seeking assistance for work actions, organizing initiatives, or other local activities should submit requests directly to the attention of TUFA's Executive Director, Marcus Harvey.*

#### **Types of Assistance**

**Donation:** A financial contribution granted by TUFA to a not-for-profit group, organization, or association for the purpose of supporting a particular event, campaign, or initiative without any reciprocal obligations.

**Sponsorship:** A financial contribution granted by TUFA to a not-for-profit group, organization, or association for the purpose of supporting its events, campaigns, or initiatives in exchange for public recognition as a sponsor.

**Assistance:** A financial contribution granted by TUFA to a not-for-profit group, organization, or association for the purpose of supporting its events, campaigns of initiatives in combination with other non-monetary aid (typically promotional) provided by TUFA.

**Application**

**Please indicate if this is a request for a donation  sponsorship  or assistance**

Name of organization: \_\_\_\_\_

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Web site: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (work)                      (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (mobile)

Mailing address: \_\_\_\_\_

\_\_\_\_\_

What are your organization's primary mission and objectives: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe the proposed project and/or need for funding: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you contacted a TUFA officer or staff member about this application?

No  Yes  If yes, who? \_\_\_\_\_

What is the estimated total cost of the project (if applicable)? \_\_\_\_\_

What is the amount/range of financial support being requested from TUFA? \_\_\_\_\_

When do you need a response to this request? \_\_\_\_\_

Describe any funding or other assistance that your organization has received from TUFA in the last three years (July through June):

2015/16: \_\_\_\_\_

\_\_\_\_\_

2014/15: \_\_\_\_\_

\_\_\_\_\_

2013/14: \_\_\_\_\_

\_\_\_\_\_

Please indicate how the requested funds are to be used (check all that apply).

project/program

event/conference

campaign/initiative

promotion/information

other (please explain): \_\_\_\_\_

\_\_\_\_\_

If this is an application for Sponsorship, how do you propose to recognize TUFA's contribution?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If this is an application for Assistance, what additional (non-monetary) support are you requesting?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Thank you for your application.**